****

**Checklist and Declaration**

Please confirm the following statements and send the completed declaration with your CV and covering letter to [info@aef.org.uk](mailto:info@aef.org.uk)

Position that you are applying for:

I confirm that:

1. I have included my CV which includes my current and/or most recent employment
2. I have included a covering letter setting out how I meet each of the criteria listed in the job description
3. I have provided, either in my CV or covering letter, the details of two referees (including my present or most recent employer where applicable). Note: details should include name, position, address, email and phone number, and state your relationship to the named referee.
4. I have the right to work legally in the UK. Note: you may be required to provide documentation to verify work eligibility in the UK. Please do not send any supporting documents with your application.

I confirm that to the best of my knowledge that the information provided in my application is correct.

Name:

Date:

Please tell us where you first heard about this position: